

**J.C. Roe Center
Staff Meeting / SIT
Tuesday, November 20
8:00-8:45**

Staff Members: Conoly, Brown, Tucker, Moore, Borelli, Prokop, Holley, Jackson, Massa, Locklear, Clark

Guests Present: None

Time Keeper: Prokop

Topics	Presenter	Time
<p><u>Visit our School Improvement Plan. Are these things happening, and how?</u></p> <p>1. To provide successful educational opportunities for students who are unable to access their assigned schools due to behaviors impacting their academics. *Increased face to face classes *Integrated daily SEL to prepare strategies to return to home school *Data books-detailed descriptions along with points *Exit Projects *We should increase ABE documentation, for parent phone calls, loss of instructional time, conferences, and general notes on behavior *Phone logs that are shared by team</p> <p>2. To increase student self-regulation strategies and skills to decrease behaviors impacting student learning. *More breaks in class coping strategies to use in classroom *Written behavioral reflections, and keeping them in point books *SEL time *Use of resources through EC teacher and social workers *Exit projects *Consistency among staff-for staff and students, learning to be uncomfortable to reach a goal-"holding the line" *Reminders of focus on short term and long term goals to establish success at their home school</p> <p>3. To establish a safe learning environment where learning occurs and is respectful of cultural diversity. *Address comments and concerns immediately before escalation *Vigilant monitoring *Emphasize appropriate time and place, as opposed to right</p>		10

and wrong		
<p><u>Identify top 3 behavior/procedural issues we are having:</u></p> <ol style="list-style-type: none"> Hallway transitions Inappropriate conversations Eating in the classroom; trash from the cafeteria is coming outside <p>1. Identify strategies to address these 3 behavior/procedural issues:</p> <ul style="list-style-type: none"> *Marking point sheets for transition issues *Circle behavior as soon as they get in, so it's a reminder for us *Teachers need to be present in the hallway during transitions to make sure new students are following hallway travel procedures *Be a continual constant *Establish business/working environment *Reteach and take points *Monitor snacks, keeping their environment clean, no food by computers, setting a consistent standard for food in classroom, clean up rooms during end of day-lesson for community *We need to be vigilant of food not leaving classroom *Outside group brings garbage bag outside at end of the day <p>2. Identify how we can collect data for each behavioral/procedural issue:</p> <ul style="list-style-type: none"> *Use the point books to reliably document these behavior concerns *Using points as a reflection piece to self regulate and improve behaviors *Remind students throughout the day so they are able to turn it around *When students are removed (intervention/clubs, whatever reason) BOOKS NEED TO GO with THEM so they can be marked by the adults they are with 		15
<p><u>Discuss questions from last SIT Meeting:</u></p> <ol style="list-style-type: none"> Are school and classroom rules and expectations consistent among teachers? No. We need to keep more accurate documentation on points sheets. Are reminders posted? Yes Are these revisited regularly? <ul style="list-style-type: none"> *The hallway behavior shows that this is not being revisited enough. *Need to practice procedures/redirect students in the moment 		10

<p>continually</p> <p>4. What data will we need to collect to determine if we are providing successful educational opportunities?</p> <p>*NC Check in (Middle School)</p> <p>*Castle Learning</p> <p>*Grades-teachers need to be better with writing academic progress in the point sheet booklet/staple progress reports</p> <p>*Keep study guides/key terms that go along as supplement to Apex</p> <p>*Teacher of record needs to communicate with teachers who actually have students for Apex in class</p>		
<p>What are our strengths?</p> <p>*More collaboration</p> <p>What do we need to improve?</p> <p>*Consistency, backing ourselves with point sheet, requiring kids to follow the rules</p>		5
Additional Items/Next Steps		3
Plus		1
<p>Delta</p> <p>Next meeting should be on Wednesday so parent can attend</p>		1
Closing Comments		